

**Date & Start Time:** Thursday, June 2, 2016, 6:00 p.m. **End Time:** 7:30 p.m.  
**Meeting Type:** RECREATION COMMITTEE SPECIAL MEETING  
**Location:** Underhill Town Hall

<u>HANDOUT :</u>	

<u>INVITEES/ATTENDEES:</u>		
<b>Chair -</b>	Tom Lee	
<b>Recorder -</b>	Bernie Peine	
Tom Lee *	Bernie Peine*	Calvin Caswell
Eric Gildemeister		

AGENDA			
Item #	Agenda Items	Comments/Minutes	Action Number
1	Call Meeting to Order/Adjustments to Agenda	Started meeting at 6:00pm	
2	Public Comment Period	No comments	
3	Organizational Meeting <div> <div>Introduction of New Members</div> <div>Election of Officers</div> <div>Review/Adoption of Rules of Procedure</div> <div>Establish Regular Meeting Schedule</div> </div>	<ol style="list-style-type: none"> <li><i>Bernie Peine introduced</i></li> <li><i>Tom has nominated Bernie to be the new Chair moving forward</i></li> <li><i>Adoption of current rules accepted</i></li> <li><i>The schedule for meeting will be the first Thursday of every month. Use form to track meeting's agenda/minutes and action items to follow up during next meeting.</i></li> </ol>	
4	Discussion of Current Programs and Future Projects	<ol style="list-style-type: none"> <li>Water in the town pond will be tested</li> <li>Applicants for Life Guard – Max Gildemeister is interested in the position. He will need to take the Lifeguard test first before he can apply for the position. This position will include performing small items like painting when no one is on site. Bernie suggested to have this person track the usage of the facilities in a log to provide more insight to the town for future expenditures.</li> <li>Overview of annual budget and current anticipated expenses (water testing and lifeguard position)</li> <li>Current projects could include repairs to tennis courts. The early cost estimates were very high (approx. \$80,000) to completely replace concrete bed. We should review other options before we attempt to raise funds.</li> <li>Other ideas for improvements could include a shelter close to the grills, replacing old picnic tables. Other ideas included adding a survey to the town website to ask the residents what activities they would like to see.</li> </ol>	<div>1</div> <div>2</div>

# ***Town of Underhill Meeting Agenda & Minutes***

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5	Adjourn Recreation Committee Meeting (Tentative)	Meeting adjourned at 7:00pm	

ACTION ITEM LOG					
Date Added	Action Number	Assignee	Action	Due Date	Date Closed
06/02/2016	1	Tom	Contact Max to take the lifeguard test and then apply for position. Contact Brian to schedule Max for town select board meeting for position	07/07/2016	
06/02/2016	2	Bernie	Discuss with Brian on website changes and posting of meeting minutes	07/07/2016	

DECISION LOG			
Date Added	Approvers	Decision made	Approved (Y/N)
06/02/2016	Tom Bernie	Tom made motion to nominate Bernie to be the new Chair for Recreation Committee. The motion received 2 <sup>nd</sup> vote from Bernie.	Y
06/02/2016	Tom Bernie	Adoption to use the current committee rules and no additional rules considered at this time	Y
06/02/2016	Tom Bernie	The committee will meet on the first Thursday of every month at 6:00pm	Y
06/02/2016	Tom Bernie	Accept Max Guildemeister for lifeguard position contingent on his passing the lifeguard test.	Y